

NAVESTOCK PARISH COUNCIL

Clerk to the Council: Victor Simmons

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To: Members of The Public

Councillors are respectively requested to attend a Parish Council Meeting to be held on Tuesday 11th November 2025, at 7.00pm in Navestock Village Hall (committee room). The purpose of said meeting will be to transact the business shown in the agenda below. Members of the public and press are welcome to attend. Please note that Navestock Parish Council audio records all meetings to assist with the production of minutes.

Navestock Parish Council Meeting

Agenda

25/71) Chair's welcome & announcements

25/72) Apologies and reasons for absence

25/73) Declaration of interests with regards to items on the agenda

25/74) To approve the previously circulated minutes from the Parish Council Meeting - Tuesday 9th September 2025

25/75) Public participation session with respect to items on the agenda

Members of the public can state points, but no decisions will be made at this meeting. Please note that at the discretion of the Chair this item is allocated 15 minutes, with each speaker limited to 3 minutes only

25/76) Action on matters arising from the public participation session

25/77) Reports: To receive brief reports from Borough and County Councillors present

25/78) Matters arising from previous meetings:

78.01) Navestock Sports Pavilion (build) and parish sports field

78.02) Health and Wellbeing

78.03) Spring Farm & Skip-A-Hoy (environmental issues)

78.04) Neighbourhood Watch including CCTV

78.05) Shonks Mill flood storage area (River Roding Project)

78.06) Navestock Side - sewage discharge

78.07) Common Land issues within Navestock Parish

78.08) Navestock rubbish and litter issues

78.09) Boundary issues - Navestock Heath

- 78.10)** Navestock Parish roads signage
- 78.11)** Outline application for a new dual site motorway service area (M25) - MOTO
- 78.12)** Proposal for a motorway service area (M25) - Welcome Break
- 78.13)** Village Hall playground seating
- 78.14)** NPC grounds maintenance
- 78.15)** NPC Insurance
- 78.16)** Navestock Village Show 2025
- 78.17)** ECC Locality Fund 2025-26
- 78.18)** Village Hall guttering issues

25/79) Current matters:

- 79.01)** St. Thomas' churchyard funding request
- 79.02)** BBPCA meetings September 18th (report) and November 20th
- 79.03)** NPC 2026/27 budget and precept (initial discussion)
- 79.04)** NPC tree management
- 79.05)** BBC Community Governance Review - Consultation
- 79.06)** NPC composition 2026

25/80) Reports: To receive brief reports from NPC working parties

25/81) Correspondence and Clerks report

25/82) Planning

All new applications have been circulated to Councillors for consideration / comment

25/83) Finance

Banking and Finance Report (already circulated) & cheques to be approved / signed:

- PKF Littlejohn LLP (External audit - AGAR 2024/25),**
- Clerk (Open Spaces Society training course - C. Gelderbloem),**
- D. Wilcox Tree Services (Navestock Side tree works), Payroll (November),**
- Clerk (Stamps, locks for track gates alongside 'The Green', replacement flagpole cleats & locks for village hall gates), M. Parrish (Village Show bar & BBQ stock),**
- Brentwood Lock & Safe (Sports pavilion toilet door locks),**
- Royal British Legion (Remembrance Day donation),**
- R. Balcombe (Website renewal & domain 2025/26).**

25/84) Discussion items and date of next meeting

Additionally, matters to be raised by Councillors for the next meeting's agenda

Victor Simmons

**Clerk & RFO to Navestock Parish Council
3rd November 2025**

A handwritten signature in blue ink that reads "V Simmons". The signature is written in a cursive style with a long horizontal stroke at the end.