

NAVESTOCK ANNUAL PARISH COUNCIL MEETING (AGM) & MEETING MINUTES

Tuesday 12th May 2020 - 19.45 START

Present: Councillors John Parrish known as Mike (MP), Raymond Balcombe (RB), Rowena Bere-Brown (RBB), Adrian Enkel (AE), Christine Gelderbloem (CG), David Hoppit (DH)

Also Present: Clerk Victor Simmons (VS), Essex County Councillor Lesley Wagland (LW), District Councillor Keith Parker (KP)

These were virtual meetings via the ZOOM platform. All participants had video and audio connectivity except DH and KP who were audio only

ANNUAL PARISH COUNCIL MEETING (AGM)

The following positions and statement were all agreed en bloc:

- 1. Appointment of Chairperson - Mike Parrish**
- 2. Appointment of Vice chairperson - Raymond Balcombe**
- 3. Appointment of Officers & Representatives:**

Greens Charity - Mike Parrish

Planning - All councillors

Common land and verges - All councillors

Localism - All councillors

Working parties - All councillors

Village Show - All councillors

Village Hall - RB & RBB

Parish Bankers - Bank of Ireland, Metro Bank

Internal Auditor - Stevenson & Co. (Phil Beare)

External Auditor - PKF Littlejohn

Re-Confirmation that the Chairperson can make decisions between Parish Council Meetings in consultation with the Vice Chairperson and Clerk

The Annual Parish Council Meeting (AGM) closed at 19.47

PARISH MEETING

19.48 Start

1.) Chairman's Welcome: The Chairman welcomed everyone present to the meeting and thanked them all for their efforts in the current difficult climate. MP referenced the newsletter, Easter egg deliveries, The Navestock Gang WhatsApp groups which have 15% of parishioners onboard, grass cutting in the absence of the BBC service, preparations at the Village Hall / field for the July show and much more. Condolences were expressed to District Councilor Cliff Poppy whose wife has recently passed away

2.) Apologies for absence - Councilor David Williams (Technical issues with virtual meeting)

3.) Register of interests - None declared

4.) Minutes of previous meeting - Minutes agreed as correct (to be signed by MP at a later date)

5.) Matters Arising

5.1) Policing Navestock - MP says still no reply from the Chief Constable to his 2019 letter. **Ongoing**

5.2) Pretoria Energy / PJ Lee & Sons (Cricket Road) - Clerk reports no progress despite repeated verbal promises from Farm Manager (Chris Aspen) of remedial action. **Clerk to escalate with letter**

5.3) Letters to Alec's / Little Doves and Village Hall - Clerk reports Little Doves have paid 2019 hire fee for the field, Alec's invoiced for 2 years swing sign rental (outstanding) & Village Hall invoiced for share of new gate project (outstanding). **Clerk to monitor**

5.4) Priors Golf Course - CG understands 2 local landowners plus individuals from Benskins Lane have purchased the site between them. No recent quad bike activity. **CG to monitor situation**

5.5) Village Show - MP has spoken to Roy Tyzack (RT) and the field show looks unlikely given current restrictions. The hall may still be possible using some sort of one-way system. **RT and MP dealing**

5.6) Church Plaque - MP says the after 9 months the faculty have finally granted permission and the plaque has been ordered from the stonemasons. **MP dealing**

5.7) Village Hall Pavilion Extension & grant applications - MP says that BBC permission has been approved for the pavilion access corridor and quotes are being sought for the project. **MP dealing**

5.8) Snakes Hill Sewerage Tank - MP says nothing new to report as BBC still apparently purchasing land as part of the solution. **Carried forward (situation to be monitored by Councilors)**

5.9) Curtis Mill Lane Postcode Issue - Clerk reports that the problem appears to boil down to 2 properties needing their postcode changed following loss of through access some 40 years ago! **Carried forward (clerk to investigate further with BBC and possibly Royal Mail)**

5.10) Commemorative Plaque - MP has quotes awaiting final decision on wording. *MP dealing*

5.11) Flooding Horseman Side / Goatswood Lane - MP. The ECC Highways Surgery on March 31st to present our case / discuss the situation was cancelled due to COVID-19. *AE & MP dealing*

5.12) Health and Wellbeing - MP. *Carried forward (topic for discussion by Councilors)*

6.) Public Participation with Respect to Items on The Agenda

19.53 Meeting adjourned for public participation

LW explained she had £10K in her locality fund to spread over 7 parishes and 1 un parished area so in principle could offer approximately £1K towards the Village Hall partition project. Application to be completed in conjunction with the clerk. She was arranging for the ECC Chief Engineer to visit Horseman Side / Goatswood Lane to investigate the flooding / sewerage problem (see 5.11) and report back. She also had the opportunity to fast track some limited pot hole repairs if we could identify / photograph / report online suitable locations and make her aware. MP stated as a PC we we're doing our utmost to report / monitor traveler issues in Murthering Lane and Priors Golf course involving all relevant authorities plus our local MP

20.03 End of Public Participation

7.) Action on Matters Arising from Public Participation

Clerk to email Lesley Wagland regarding her £10K good causes grant pot. Our bid is for a flexible partition in the village hall to divide up the space to assist current user groups and help attract future lettings. The estimate for the scheme is approximately £1600.00. Councillors to identify pot holes in need of urgent repair. *Clerk to input on ECC Highways site and email Lesley Wagland details*

8.) Current Matters

8.1) Cutting of Navestock Heath (hay & conservation) - Richard Bennett has agreed to deal

8.2) Donation of £500.00 to Greens Charity - Agreed by Councilors

8.3) Murthering Lane / Stapleford Abbots Golf Course - CG explained that some land had been purchased by a Mr. Gilbert who was now trying to sell it on to local residents at an inflated price. NPC to keep a watching brief on a complicated and developing situation which involved planning applications and other councils

8.4) Village Hall partition grant application - Covered by LW in Public Participation

9.) Reports from Working Parties - Nothing specific raised

10.) Correspondence and Clerks Report - Two emails received from Laura Moore (Tyser Green) regarding farming practices (see 5.2) and the planning permission granted for the Pavilion corridor (see 5.7). The Clerk had been in contact with her regarding PJ Lee & Sons and MP regarding planning

11.) Planning - No issues with any planning applications

12.) Finance - Cheques had been signed for payroll, NALC & EALC affiliation fees, EALC (Clerks

Transparency Course), MP (Church Faculty & Church Plaque), Greens Charity donation.

Metro Bank issues were now resolved and The Bank of Ireland had a nominal amount of £26.04 left in the account.

The annual accounts have to be approved at the next PC meeting in July following our internal audit plus matters regarding the AGAR. The Clerk would be entering the VAT reclaim for 2019-20 in due course.

13.) Discussion Items - None. MP thanked Matt Richards (Navestock Cricket Club) for his assistance in setting up the virtual meeting in conjunction with the Clerk.

Next meeting Tuesday July 14th.

Meeting closed at 20.10