

NAVESTOCK PARISH COUNCIL ANNUAL GENERAL MEETING (AGM) & MEETING MINUTES

Tuesday 25th May 2021 - 20.03 START

Present: Councillors John Parrish known as Mike (MP), Rowena Bere-Brown (RBB), Christine Gelderbloem (CG)

Also Present: Clerk Victor Simmons (VS), District Councillor Keith Parker (KP), District Councillor Christine Gelderbloem (CG)

ANNUAL PARISH COUNCIL MEETING (AGM)

The following positions and statement were all agreed:

- 1. Appointment of Chairperson - Mike Parrish (nominated by RBB)**
- 2. Appointment of Vice Chairperson - Raymond Balcombe (nominated by MP)**
- 3. Appointment of Officers & Representatives:**

Greens Charity - Deferred awaiting consultation by MP with other charity members

Planning - Chairperson & Vice Chairperson plus all councillors as deemed necessary

Common Land and Verges - All councillors

Localism - All councillors

Working Parties - All councillors

Village Show - All councillors

Village Hall - RB & RBB

Parish Bankers - Bank of Ireland, Metro Bank

Internal Auditor - Stevenson & Co. (Phil Beare)

External Auditor - PKF Littlejohn

Re-Confirmation that the Chairperson can make decisions between Parish Council Meetings in consultation with the Vice Chairperson and Clerk

The Annual Parish Council Meeting (AGM) closed at 20.07

PARISH MEETING

20.08 Start

21/27) Chairman's Welcome: The Chairman welcomed everybody present and congratulated CG who has recently been elected as a District Councillor for Brizes & Doddinghurst Ward

21/28) Apologies for absence: Adrian Enkel (AE) - (Illness - accepted), David Hoppitt (DH) - (Illness - accepted), Ray Balcombe (RB) - (Epping Forest Council Meeting following election as District Councillor - accepted)

21/29) Register of interests: None declared

21/30) Minutes of previous meeting: Minutes (09/03/2021) agreed as correct (to be signed by MP at a later date once access to the Committee Room cupboard is possible post Covid restrictions)

21/31) Matters Arising:

31.01) Policing Navestock: MP stated nothing specific to report other than the NHW group are setting up a "chatline" with BBC and the police to enable greater cooperation. *Carried forward*

31.02) Pretoria Energy / PJ Lee & Sons (Farming Practices): MP said several maize clamps were still in place and the pond in Green Lane had been emptied. *Clerk to monitor & escalate as appropriate*

31.03) Priors Golf Course including PROW No. 38: MP in conjunction with the clerk advised that Simon Taylor of the Essex Highways PROW team had signed off the long-standing access problems. CG commented on potential rerouting issues of PROW 38 moving forward, which the meeting agreed would be looked at if and when that became an issue. *Item resolved*

31.04) Village Hall Sports Pavilion build including potential grant applications: MP said the build is still delayed due to the weather; however, BBC have now approved the planning application for extended hours / usage. Costs may well rise due to current materials shortages. *MP & DW dealing*

31.05) Curtis Mill Lane Postcode Issue: BBC GIS Officer (Owen James) has advised that the 2 properties in Curtis Mill Lane that have Curtis Mill Green postcodes need to supply relevant authorisation to BBC before he can proceed with the matter. *Carried forward (clerk to monitor)*

31.06) Commemorative Plaque (Navestock Side): MP says the plaque installation is now under way and should be completed shortly. *MP & RB dealing*

31.07) Flooding & effluent Horseman Side / Goatswood Lane: MP advised still in hand with the Environment Agency (EA) although frustratingly they now wanted the matter re-reported. CG has asked BBC to chase the EA for action due to the serious health hazard. *Clerk, AE, CG & MP dealing*

31.08) Health and Wellbeing: CG attended a youth engagement course and gave an NPC report. Another H & W course was sadly cancelled. *Carried forward (discussion topic for Councillors)*

31.09) Murthering Lane / Stapleford Abbots (Abbots) Golf Course: CG advises residents have purchased another parcel of land in Murthering Lane and have cleared it but not for caravan usage. ***Carried forward (discussion topic for Councillors)***

31.10) Spring Farm & Skip-A-Hoy (environmental issues): MP explained the issue is still in hand with the EA, CG confirmed that it still appears that there is no waste carriers' licence in place. KP said that there were interested parties in possibly purchasing the site. ***Carried forward***

31.11) BBC (register of members interests): Clerk explained that BBC had now requested all Councillors to resubmit their details on a new link. KP said this was due to the recent local elections and a recent government directive regarding personal details. ***Clerk dealing***

31.12) Playground reopening process / Annual Inspection: MP advised the 2021 inspection by Fenland LP was complete and as a result a swing seat required replacement. June 21st was pencilled in as a reopening date dependant on the Governments step 4 announcement. ***MP & Clerk dealing***

31.13) Tyser Green, trees & flooding issues (Swan Housing): MP advises little progress with regards to the trees although the Clerk was meeting Strutt & Parker (land agents) this week. ***Clerk dealing***

31.14) Common Land (Curtis Mill Lane): MP / CG said that the barbed wire was still in place plus quad bikes continued destroying the SSSI land. ***CG & Clerk dealing***

31.15) ECC Highways Pothole Initiative: MP advised that the potholes in Dudbrook Road were now filled following a road closure but was disappointed a rut had been left. ***Item resolved***

31.16) Neighbourhood Watch including CCTV: MP advised that further to item 31.01 the chatline initiative would be a monthly virtual meeting via Zoom. ***Carried forward***

31.17) Princes Road (potholes & flooding issues): MP said that the scheduled ECC Highways work had taken place and only time would tell if the flooding problem was now cured. ***Item resolved***

21/32) Public Participation with respect to items on the agenda

20.27 Meeting adjourned for public participation

KP congratulated CG on her recent election success and then went on to give an overview of BBC's current financial position and 5-year plan, which was reviewed on a yearly basis. He also talked about planned improvements to the council's response to fly tipping issues

20.32 End of Public Participation

21/33) Action on matters arising from public participation - None

21/34) Current Matters

34.1) ECC Highways Quiet Lanes Initiative (Mill Lane): MP explained the rationale behind the scheme, but it was felt currently it offered no tangible benefit to Mill Lane. ***Item resolved***

34.2) Great British Spring Clean: MP stated that NPC held its own annual litter pick so there was no real need to sign up to a national scheme. *Item resolved*

34.3) Shonks Mill Flood Storage Area: MP explained that currently the 200-acre flood plain with a dam was at an exploration stage only with trial holes being bored. It was felt when planning applications appeared NPC should insist on lorry access from the A113 only. *Carried forward*

34.4) Navestock Side - Sewage Discharge: MP explained that numerous complaints were circulating, with Strutt & Parker, Alec's restaurant plus BBC involved. Some local residents had also been approached regarding installation of septic tanks. *Carried forward*

21/35) Reports from Working Parties: RBB commented on an ongoing pothole problem in Shonks Mill Road which Highways already had on their system. CG mentioned activities at Jenkins Farm involving the laying of aggregate plus a helicopter landing causing nuisance. MP talked about the land opposite Clementines with containers and 50 cars stored on site. There had been no action from BBC to date, although KP was going to speak to enforcement regarding this and other items mentioned tonight

21/36) Correspondence and Clerks Report: The Clerk advised that Navestock had been invited to join in a regular Highways update call with Lesley Wagland which looked to be a positive step forward. He would check with Ann Cocklin that it was still continuing following the recent ECC elections / reshuffle

21/37) Planning: MP brought up the application for 3 stables at Barans plus the recent fire there and possible implications that created given it's interesting planning history

21/38) Finance: MP has checked the accounts / records & everything is in order. The meeting approved the annual accounts following the internal audit plus the AGAR Part 3, which the Chairman and Clerk duly signed. The Clerk also explained the AGAR timescales and the impending notice of public rights to inspect the accounts, which had to be posted on the NPC website.

Cheques to be signed were approved for payroll, FLP (playground inspection), NALC / EALC (2021/22 affiliation fees), Building Control Services (sports pavilion) and Stevenson & Co (internal audit)

21/39) Discussion Items: None

Next meeting Tuesday July 13th 2021

Meeting closed at 21.02

**Victor Simmons
Clerk to Navestock Parish Council
5th July 2021**