

NAVESTOCK PARISH COUNCIL MEETING MINUTES

Tuesday 13th July 2021 - 20.00 START

Present: Councillors John Parrish known as Mike (MP), Ray Balcombe (RB), David Williams (DW), David Hoppitt (DH), Adrian Enkel (AE)

Also Present: Clerk Victor Simmons (VS)

21/40) Chairman's Welcome: The Chairman welcomed everybody present

21/41) Apologies for absence: Christine Gelderbloem (CG) - (Illness - accepted), Rowena Bere-Brown (RBB) - (meeting - accepted), District Councillor Cliff Poppy, Essex County Councilor Lesley Wagland

21/42) Register of interests: AE (tenant at Tyser Green)

21/43) Minutes of previous meeting: Minutes (25/05/2021) agreed as correct (to be signed by MP at a later date once access to the Committee Room cupboard is possible post Covid restrictions). It was noted there was still an outstanding vacancy to be filled on the Greens Charity. **MP dealing**

21/44) Matters Arising:

44.01) Policing Navestock: MP stated that this topic had effectively been superseded by the Neighbourhood Watch group. Also, BBC were actively engaged with both LBH, EFDC and the Police Rural Engagement Team plus other interested parties via a monthly Zoom meeting. **Item resolved**

44.02) Pretoria Energy / PJ Lee & Sons (Farming Practices): MP said the company had taken the 3-year break clause in their 6-year contract and would end their tenancy on September 29th. There is a holdover period to October 31st if required to remove maize etc. **Clerk to monitor**

44.03) Village Hall Sports Pavilion: MP said the build is still delayed due to the weather; however, the hardcore base and temporary roadway / parking area is moving forward. The pavilion is due to be delivered soon and may therefore have to be stored until the base is ready. **MP & DW dealing**

44.04) Curtis Mill Lane Postcode Issue: DH said his postcode has now been changed from RM4 1HP to RM4 1HS and deliveries seemed to be arriving ok. **Item resolved**

44.05) Commemorative Plaque (Navestock Side): MP says the plaque installation is now complete with various memorabilia inside the time capsule. **Item resolved**

44.06) Flooding & effluent Horseman Side / Goatswood Lane: MP advised still in hand with the Environment Agency (EA) although frustratingly they now wanted the matter re-reported. Lesley Wagland is heavily involved in trying to find a resolution and MP intends to take BBC CEO Jonathan Stephenson to the area on his forthcoming tour of Navestock. **Clerk, AE, CG & MP dealing**

44.07) Health and Wellbeing: MP advised nothing to report as CG is not present due to illness but reinforced NPC's support of the topic. **Carried forward (discussion topic for Councillors)**

44.08) Murthering Lane / Stapleford Abbots (Abbots) Golf Course: MP advises nothing specific to report although CG is monitoring the situation. **Carried forward (discussion topic for Councillors)**

44.09) Spring Farm & Skip-A-Hoy (environmental issues): MP explained the issue is still in hand with the EA and CG has confirmed that there only appears to be an operator's licence in place (not waste transfer). CG continues to investigate this complicated situation further with BBC. *Carried forward*

44.10) BBC (register of members interests): MP stated that all councillors have now submitted their details to BBC via the new link as requested. *Item resolved*

44.11) Playground reopening process: MP advised the weeds had been sprayed with the NATS team due to clear the area shortly. AE will be replacing the faulty seat and the clerk will email FLP to confirm the correct chains height ready for reopening on July 19th. Longer term, artificial grass will be laid with consideration given to possibly moving the playground location. AE commented that the existing equipment is more than 30 years old and may be nearing its shelf life. *Item resolved*

44.12) Tyser Green, trees & flooding issues (Swan Housing): Clerk advises little progress despite meeting Henry Jex from Strutt & Parker on May 27th to view all the issues. A chasing email last week for an update had not received a reply. AE gave a historical overview of the flooding. *Clerk dealing*

44.13) Common Land (Curtis Mill Lane): MP advised no update re barbed wire. *CG & Clerk dealing*

44.14) Neighbourhood Watch including CCTV: MP advised that CCTV installation was beset by GDPR problems and was an ongoing agenda item (see also item 44.01) *Carried forward*

44.15) Shonks Mill Flood Storage Area: MP explained no specific updates other than that there was currently traffic counting equipment in place in Shonks Mill Road. *Carried forward*

44.16) Navestock Side - Sewage Discharge: MP explained that there was little progress (see also 44.12 as Henry Jex was also looking at this issue). Alec's Restaurant are adamant the discharge is not theirs and BBC are apparently also an interested party. *Carried forward*

21/45) Public Participation with respect to items on the agenda

20.30 Meeting adjourned for public participation

Nothing raised

20.31 End of Public Participation

21/46) Action on matters arising from public participation - None

21/47) Current Matters

47.1) Village Show: MP gave an overview of the current preparations, with Roy Tyzack running events on the field and MP the village hall. Help is required on the Friday and Saturday but things seem generally to be progressing well. There had been some damage to the field during a dance event last weekend but nothing too serious in a well organised show. *Item resolved*

47.2) NPC BBPCA representative: MP stated that NPC had declined to be the host council 4/5 years ago, as we couldn't clerk the meetings. Our representatives for administration purposes will be the Chairman and Clerk. *Item resolved*

47.3) Queen's Platinum Jubilee 2022: MP explained the event was running from Thursday 2nd to Sunday 5th June. Current thinking was an NPC event on Friday 3rd on the Village Hall sports field with Roy Tyzack dealing with the flag and beacon as appropriate. **Carried forward**

47.4) Brentwood Borough Council CEO Jonathan Stephenson tour of Navestock Parish 16th July: MP will include all current "hot spots" on the day. **Carried forward**

21/48) Reports from Working Parties: AE commented on delays to hedge safety cuts which may be due to the bird nesting season. RB expressed concerns over the size / wording / positioning of a proposed new Little Doves road sign. Permission for a year was agreed as the sign currently will effectively only advertise not give directions. MP / AE broached Little Doves clearing the hall each day as equipment left out could cause problems for other hirers. DW commented that the parish lunches about to restart did not make it clear that they were sponsored by NPC. MP advised of a new monthly venture starting on Friday 17th September at 18.30, namely "The Shepherd's Pie Club". It is initially being run by the Navestock Conservative Association (not NPC) but is not politically motivated. DW brought up a faulty bridge on a bridlepath at Curtis Mill Green. Currently there's talk of an unsatisfactory wooden repair. **Clerk to escalate to Ann Cocklin / Lesley Wagland with possibly highways reference numbers.** DH / AE reported various issues in Curtis Mill Lane including illegal developments etc. AE highlighted obscured road signs (overgrown hedge) in Tan House Lane near the junction with Dytchleys Road. **Clerk dealing**

21/49) Correspondence and Clerks Report: The Clerk reported that CG had replied to a local resident with a comprehensive update regarding the current situation with Skip-A-Hoy. The Little Doves Sports Day had been moved to the cricket green as they were unhappy with the current state of the sports field. The Clerk had received a follow up email from a resident expressing disappointment that we felt unable to support a Quiet Lane Initiative in Mill Lane. It was agreed to only ask the NATS team to clear the playground of weeds but NOT paint the parish noticeboards (4). The Clerk was investigating a possible Locality Fund grant with Lesley Wagland towards the new village hall doors project

21/50) Planning: Nothing to report

21/51) Finance: MP has checked the accounts / records & everything is in order. Cheques to be signed were approved for payroll, FLP (replacement playground equipment), Building Control Services (sports pavilion) and Clerk (printer ink). The Clerk advised our accounts are with PKF Littlejohn for a limited assurance review (AGAR). Notice of public rights and publication of unaudited annual governance & accountability return have been posted on the NPC website

21/52) Discussion Items: None

Next meeting Tuesday September 14th, 2021

Meeting closed at 21.27

**Victor Simmons
Clerk to Navestock Parish Council
6th September 2021**