

## **NAVESTOCK ANNUAL PARISH COUNCIL MEETING (AGM)**

### **& PARISH COUNCIL MEETING MINUTES**

**Tuesday 10th May 2022 - 20.00 START**

**Present:** Councillors John Parrish known as Mike (MP), Ray Balcombe (RB), Rowena Bere-Brown (RBB), Christine Gelderbloem (CG) - Also District Councillor, David Hoppit (DH), David Williams (DW)

**Also Present:** Clerk Victor Simmons (VS), Essex County Councillor Lesley Wagland (LW) - From 20.15, District Councillor Keith Parker, District Councillor Cliff Poppy - From 20.05, plus 3 members of the public

### **ANNUAL PARISH COUNCIL MEETING (AGM)**

- 1. MP welcomed everybody to the meeting**
- 2. There were no apologies received**
- 3. There were no declarations of interests with regards to items on the agenda**
- 4. The minutes of the Annual Parish Council Meeting (AGM), Tuesday 25th May 2021 were approved**
- 5. Appointment of Chairperson - Mike Parrish (nominated by RB, seconded by CG)**
- 6. Appointment of Vice Chairperson - Ray Balcombe (nominated by MP, seconded by CG)**
- 7. Appointment of Officers & Representatives:**

**Greens Charity - Jan Savill**

**Planning - Chairperson & Vice Chairperson plus all councillors as deemed necessary**

**Common Land and Verges - All councillors**

**Localism - All councillors**

**Working Parties - All councillors**

**Village Show - All councillors**

**Village Hall - RB & RBB**

**Parish Bankers - Bank of Ireland, Metro Bank**

**Internal Auditor - Stevenson & Co. (Phil Beare)**

**External Auditor - PKF Littlejohn LLP**

**The following statement was agreed:**

**Re-Confirmation that the Chairperson can make decisions between Parish Council Meetings in consultation with the Vice Chairperson and Clerk**

**The Annual Parish Council Meeting (AGM) closed at 20.05**

## PARISH COUNCIL MEETING

### 20.06 Start

**22/27) Chairman's Welcome:** The Chairman welcomed everybody present

**22/28) Apologies and reasons for absence:** None

**22/29) Declaration of interests with regards to items on the agenda:** None

**22/30) To approve the minutes from the Parish Council Meeting - Tuesday 8th March**

**2022:** Minutes agreed as correct and signed by MP

**22/31) Matters Arising:**

**31.01) Village Hall Sports Pavilion (build) and sports field Issues:** MP said that the pavilion base had finally been laid and erection of the building should start in 2 to 3 weeks. *MP & DW dealing*

**31.02) Flooding & effluent Horseman Side / Goatswood Lane:** MP stated that the problem was still ongoing with little action by the EA despite being chased by ECC. *Clerk, AE, CG & MP dealing*

**31.03) Health and Wellbeing:** CG said the new community hub was up and running with satisfactory attendance of 12-14 at the last meeting. *Carried forward (discussion topic for Councillors)*

**31.04) Murthering Lane / Stapleford Abbots (Abbots) Golf Course:** CG stated there was currently little activity to report. *Carried forward (discussion topic for Councillors)*

**31.05) Spring Farm & Skip-A-Hoy (environmental issues):** CG said the EA were showing little interest and Alex Burghart had been contacted to intervene. DH said noise at the site starts from 6.00 am. MP said that the EA were involved in prosecuting landfill breaches at a site outside of Navestock that could impact on Skip-A-Hoy vacating their current site *Carried forward*

**31.06) Tyser Green, trees & flooding issues (Swan Housing):** The clerk said that Strutt & Parker (Henry Jex) had advised no response from Swan Housing, therefore no change. *Clerk & MP dealing*

**31.07) Common Land (Curtis Mill Lane):** CG and DH advised that the barbed wire was still in place but there were also signage issues that perhaps EFDC should take on board? *CG & Clerk dealing*

**31.08) Neighbourhood Watch including CCTV:** MP gave an overview of the latest position, namely funding plus a site had been approved. Mobile sites and GDPR problems were also now resolved and trial locations outside of Navestock had resulted in prosecutions. *Carried forward*

**31.09) Shonks Mill Flood Storage Area:** MP stated no further update other than the Environment Agency had delayed the start date yet again due to technical issues. *Carried forward*

**31.10) Navestock Side - Sewage Discharge:** MP said the dyke in the field behind the properties in Navestock Side to stop seepage was now filling with sewage and was very unpleasant. CG had been in contact with the EA to try and move things forward. *Carried forward*

**31.11) Queen's Platinum Jubilee 2022:** MP advised the NPC event was set for Thursday June 2nd, with help required. There was a picnic in the sports field from 11.30 - 14.00 to coincide with the

flypast at 12.00 noon. From 20.30 there was a BBQ on The Green with the Cricket Club bar open, before a decamp to the village hall to watch the beacon being lit at 21.45 **Carried forward**

**31.12) Highway safety cuts (Horseman Side):** MP said the problem was still unresolved plus there were also speeding issues. The Clerk stated that Ann Cocklin who had been emailed previously had referred the matter onto Councillor Noelle Holmes and Alan Marsh at BBC. **Carried forward**

**31.13) BBC recycling changes:** MP deferred as Adrian Enkel not present to update. **Carried forward**

**31.14) Postcode issue (Curtis Mill Lane):** MP and the Clerk explained to DH again the process required to officially change his postcode. **DH dealing. Carried forward**

**31.15) Village Hall Fibre Broadband Survey:** MP said as expected cost constraints meant that provision would not be viable so the proposal had been dropped. **Item resolved**

**31.16) Dog waste bin - Navestock Side:** MP said AE and the Clerk were still investigating the problem plus they had obtained some provisional quotes. **AE & Clerk dealing**

**31.17) Sports field hiring policy:** MP said this would be discussed in greater depth once the new pavilion was in place and ready for use. **Carried forward**

***At this point of the meeting, due to its importance MP moved a motion to bring item 22/38 (Finance) forward to ensure its completion, this motion was carried.***

## **22/32) Suspension of meeting for public participation with respect to items on the agenda**

### **20.20 Meeting suspended for public participation**

MP invited members of the public to comment on matters relating to the agenda. CP made the meeting aware that dog waste could now be placed in ordinary rubbish bins. KP advised that retrospective planning permission had been submitted for Orchard View.

### **20.23 End of public participation**

**22/33) Action on matters arising from public participation session:** None

## **22/34) Current Matters:**

**34.1) Ride for London:** MP made the meeting aware of the potential impact on Navestock due to the A113 (London Road) being closed on Sunday 29th May. **Item resolved**

**34.2) Heath View (Navestock Heath):** MP advised that 2 quotes had been requested regarding polling the trees in front of Heath View, a decision to be made in due course. **Carried forward**

**34.3) BBPCA meeting - Thursday 26th May:** MP asked for a volunteer to attend, as there were none forthcoming the Clerk to send apologies. **Item resolved**

**34.4) Funded Pond Conservation Project:** MP asked for a volunteer to apply to the fund, as there were none forthcoming the meeting decided not to proceed. **Item resolved**

**22/35) Reports from Working Parties:** DH & CG reported constant noise (including weekends) from Skip-A-Hoy, which the meeting felt BBC should be investigating and dealing with. CG said the sewage problem at Snakes Hill had resurfaced with discharge into the adjacent woods. As this area belonged to the Woodland Trust, CG to make them aware as they should be flagging the matter to BBC and the EA.

**22/36) Correspondence and Clerks Report:** The Clerk had received requests from a private company to post flooding information on the NPC website. As we generally don't advertise in this way, MP to hand deliver the information to 3 properties possibly affected in the Shonks Mill area. The meeting was also made aware of a forthcoming electoral boundary review and the opportunity to comment online.

**22/37) Planning:** MP advised CG had submitted NPC objections regarding Orchard View.

**22/38) Finance:** MP has checked the accounts / records & everything is in order. The meeting then approved the 2021/22 Annual Accounts following the internal audit plus the 2021/22 Annual Governance & Accountability Return Part 3 (AGAR). Cheques to be signed were approved for payroll (May), Clerk (stamps), BBPCA (2022 membership fee), EALC (2022/23 EALC / NALC affiliation fees), Village Hall (Parish Lunch hire fees), Fenland Leisure Products Ltd (Playgrounds inspection), Stevenson & Co (2021/22 internal audit).

**22/39) Discussion Items and date of next meeting:** None

**Next meeting: Tuesday 12th July, 2022**

**Meeting closed at 20.45**

***Victor Simmons***  
***Clerk to Navestock Parish Council***  
***4th July 2022***