

## NAVESTOCK PARISH COUNCIL

Clerk to the Council: Victor Simmons

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To: Members of The Public

Members of the Council are respectively requested to attend the Annual Parish Council Meeting and bi-monthly Parish Council Meeting to be held on Tuesday 14th May 2024, at 7.00pm in Navestock Village Hall (main hall). The purpose of said meetings will be to transact the business shown in the agendas below. These will be preceded by a Parish Meeting (open forum) between 6.15 and 6.55pm. Members of the public and press are welcome to attend. Please note that Navestock Parish Council audio record all meetings to assist with the production of minutes.

### Navestock Annual Parish Council Meeting

1. Current Chair's welcome & announcements
2. Appointment of Chair for 2024/25
3. Apologies and reasons for absence
4. Appointment of Vice Chair
5. Appointment of Officers & Representatives in relation to the following:

Greens Charity

Planning

Common Land and Verges

Localism

Working Parties:

Curtis Mill, Horseman Side, Murthering Lane,  
Navestock Heath, Navestock Side, Shonks Mill

Village Show

Village Hall

Parish Bankers

Internal & External Auditors

Re-Confirmation that the Chair can make decisions (delegated powers) between Parish Council Meetings in consultation with the Vice Chair and Clerk

**FOLLOWED IMMEDIATELY BY A  
Navestock Parish Council Meeting**

**Agenda**

**24/29) Chair's welcome & announcements**

**24/30) Apologies and reasons for absence**

**24/31) Declaration of interests with regards to items on the agenda**

**24/32) To approve the minutes from the Parish Council Meeting - Tuesday 12th March 2024**

**24/33) Public participation session with respect to items on the agenda**

*Members of the public can state points, but no decisions will be made at this meeting. Please note that at the discretion of the Chair this item is allocated 15 minutes, with each speaker limited to 3 minutes only*

**24/34) Action on matters arising from public participation session**

**24/35) Reports: To receive brief reports from District and County Councillors present**

**24/36) Matters arising from previous meetings:**

**36.01) Village Hall Sports Pavilion (build) and parish field issues**

**36.02) Flooding & effluent Horseman Side / Goatswood Lane**

**36.03) Health and Wellbeing**

**36.04) Spring Farm & Skip-A-Hoy (environmental issues)**

**36.05) Neighbourhood Watch including CCTV**

**36.06) Shonks Mill flood storage area (River Roding Project)**

**36.07) Navestock Side - sewage discharge**

**36.08) Common Land issues within Navestock Parish**

**36.09) Security of the "The Green" due to vehicular ASB**

**36.10) Navestock rubbish and litter issues**

**36.11) Boundary issues - Navestock Heath**

**36.12) ECC Locality Fund 2023**

**36.13) Church Road - ongoing sewage issues**

**36.14) Parish roads signage**

**36.15)** BBPCA AGM - Thursday 30th November (report)

**36.16)** Village Gateways

**36.17)** Dudbrook Road / Does Hill memorial

**36.18)** Annual playground inspection 2024

**24/37) Current matters:**

**37.01)** BBPCA meeting March 21st (report)

**37.02)** Local elections May 2nd (report)

**37.03)** Locality Fund and Local Community Fund 2024-25

**37.04)** Sports Pavilion Electricity Contract Renewal

**24/38) Reports: To receive brief reports from NPC working parties**

**24/39) Correspondence and Clerks report**

**24/40) Planning**

All new applications have been emailed out on receipt for consideration / comment

**24/41) Finance**

**Approval of 2023/24 Annual Accounts following internal audit**

**Approval of 2023/24 Annual Governance & Accountability Return Part 3 (AGAR)**

Banking and Finance Report. Cheques to be approved / signed:

**Payroll (May), JAM Parrish (sports pavilion sanitary ware and water tank)**

**24/42) Discussion items and date of next meeting**

Additionally, matters to be raised by members for the next meeting's agenda

***Victor Simmons***

***Clerk & RFO to Navestock Parish Council  
6th May 2024***

